

**All Saints Lutheran Church**  
4800 All Saints Rd NW  
Albuquerque, NM 87120

Church Council  
Meeting Minutes – October 24, 2024  
6:30pm  
Prepared by Megan Barnes, Secretary

Attending: Pastor Kristin Schultz, Denise Winn, Megan Barnes, Tom Becker, Daniel Mazan, Fabian Enriquez, Kurt Rager, Meredyth Jones, Lyndi Dittmer-Perry, Anne Carpenter-Wilson, and Frank Orton

1. **Preschool Tour:**
  - a. Marleta gave the council a tour of the preschool and highlighted some changes in the last few years.
2. **Meeting Called to Order/Opening Devotion:**
  - a. Denise called the meeting to order at 6:58p.m. and Meredyth shared an opening devotion with us.
3. **Approval of Consent Agenda:**
  - a. Denise asked for a motion to approve the consent agenda, including the council meeting minutes for September 26<sup>th</sup>, the committee reports, and the agenda for the evening. Meredyth moved to approve the consent agenda, and Fabian seconded the motion. Denise called for a vote. The motion passed unanimously.
4. **Financial Report and Q and A for Dan:**
  - a. Dan reported that the council should have the budget by December 1<sup>st</sup>. There were no other finance questions.
5. **Pastor Report and Q and A with Kristin:**
  - a. 60<sup>th</sup> anniversary celebration update: Meredyth and Patty Ferdig are planning the potluck, intending to provide main dishes and have congregation provide sides. Lyndi has ordered the cake. Pastor Kristin will also solicit help at the Reformation Sunday potluck
  - b. New member confirmation: Kristin brought a request to council to accept Debbie Disgrazzi, Mary Givler, Eric Johnson, and Helen Johnson as new members by Affirmation of Faith on Sunday, October 27<sup>th</sup>. We voted and the motion carried.
6. **Property Report:**
  - a. South Wall Repair: As our president Denise, will sign the agreement with Miller engineering to begin work on the south wall repair. The topographical survey will cost \$5500, half of which will be reimbursed by the HOA we share the wall with. The other agreement is for \$12000 for the engineering plan, which the church is solely responsible for. Tom is hopeful the engineering work can be done by the end of the year. Tom motioned to have Denise sign the work with Miller Engineering to begin repair. Meredyth seconded the motion, and the motion passed.

- b. Emergency Lighting and Fire Extinguisher Inspection: Tom reported it will cost \$600 for the inspections, and it will cost more if there are any deficiencies found, but Tom does not expect deficiencies to be found. Tom made a motion asking the council to authorize \$600 be spent on inspection. Fabian seconded the motion, we voted, and the motion carried.

**7. Capital Campaign Progress:**

- a. Kristin reported that development is anticipating a capital campaign in the spring, and in preparation Pastor Kristin and Jim Kruger met with Rev. Dana Peterson and the meeting was recorded and available to share. Dana charges an \$8,800 fee to help congregations with capital campaigns, and that fee would be wrapped into what we raise. We would also have to pay for travel and food and lodging for him, which would need to be factored into the cost. In terms of our goals, Tom told Jim Kruger we need \$386,000 for all repairs and replacements in the church. Ideally this fundraising would take place over a 3-year period.

**8. Constitutional Draft:**

- a. The council has received a draft of the constitution changes from the constitutional task force. Tom asked that our minutes reflect our deep gratitude to Kris Ericson in leading these revisions. Tom also noted that any section with stars is boiler plate language that can't be changed. We determined to hold a special council meeting on Monday, November 4<sup>th</sup> at 6:30pm to discuss the constitution changes. Send the sections you want to discuss to Megan by November 3<sup>rd</sup>.

**9. New Business:**

- a. **Preschool Star Rating Update:** Denise has volunteered to meet monthly with Marleta while she is president to work on star rating progress. Denise explained after her last meeting that all the teachers are currently given five hours a week at work to complete virtual training. To meet the pre-req to move up in the star rating, each teacher needs to complete 45 hours. But there is currently no timeline in place for when all Pre-Requisites will be complete. They won't know any next steps until they meet with their facilitator and the preschool is still waiting to be assigned one. Marleta is hopeful for 3 stars in nine months. The council is asking for an update in December outlining a plan to maintain at least three stars.
- b. **Preschool Video Cameras:** The council discussed whether the preschool might benefit from cameras and asked that the board of managers discuss it next month.
- c. **Preschool Personnel Performance Evaluation and Updated Job Description:** The council discussed updating Marleta's job description and that Marleta hasn't gotten an performance evaluation in a number of years. Kristin, Jim, and the board of managers should explore completed this step.
- d. **Membership workgroup updates:** Lyndi is currently working on updating the membership roster, and we discussed contacting inactive members to see if they still wish to be members. Denise is reaching out to Leah Dolan and Martha

Montano and Kurt is reaching out to Carl Gervais and Greg and Bibi Rosner. Other people to contact include Sara Carillo, Henry and Lorrie Hautz, Beverly Horn, and Jason and Diana Pelowitz.

- e. **Admin Planning Group Update:** Lyndi shared that the workgroup has begun to document the location of resources and information in the church office and with finance committee. Next step is to meet with Andy Lewis. Meetings with other committees and church areas will be scheduled over the next few months.
- f. **Council Retreat Date:** The council will meet on Friday, November 1<sup>st</sup> at El Bruno Restaurant and Cantina from 6-8:30pm.
- g. **Nominating Committee:** Kristin will contact the nominating committee for updates on council elections for next year. Don Debelak, Nicole Arguello, and Jim Kruger were elected to the nominating committee at our last council meeting.

**10. Next Meeting Date:**

- a. Thursday, December 12<sup>th</sup> in person. Fabian will provide the devotion.

**11. Future Business:**

- a. Pastor Job Description Update (Fall)
- b. RIC Welcoming Statement (December)
- c. End of Lilly Grant. (December)

**12. Closing Prayer:**

- a. Kristin closed us with prayer and Denise adjourned the meeting at 8:33pm.